Ten steps to become WBE Certified

**The Business**
Independent for-profit company formed, and with its principal place of business, in a U.S. State or territory

**The Owner(s)**
- Female at least 18 years of age
- U.S. citizen or permanent legal resident
- Owns at least 51% of the business
- Controls high-level strategic management of the business to guide its future
- Has the final say on all decisions and actions
- She, or another woman, controls day-to-day operations and has the highest title in the company

**Determine if you are eligible**

If you want to apply for WOSB (Women Owned Small Business) certification, you can do so at the same time you apply for WBE. Make sure you are active in SAM before you apply.

- Determine whether you are eligible for & interested in obtaining WOSB (Women Owned Small Business) certification
  - Do you want to sell to the Federal government?
  - Do you meet the “small business” requirements for your industry?
  - Are you a US citizen?
  - Do you work full-time in your business, during standard business hours?

Before you start, read our Pro Tips. If you have further questions, check out resources on the WBDC’s website, come to a pre-certification event or contact us at 312-853-3477 x 100.

Begin using your certification! Learn more.